Paper shredder

also shred CDs and DVDs.

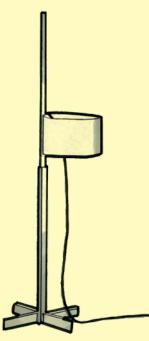
color-81.com

Finding a paper shredder that's built to last and attractive is harder than you'd hope - so thank goodness for Japanese brand Conof. Available in white, green or brown, the device transforms confidential documents into confetti-sized pieces and can dispose of around six leaves of paper per feed. The machine is refreshingly quiet and can

Conof

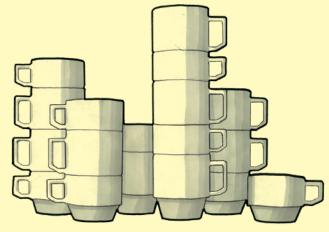
WORKING BRIEF GLOBAL.

Preface: Having chosen your sector and city, it's time to settle on an interior that's both accommodating and easy on the eye. This hand-picked spread of design-minded goodies covers a number of bases - from tableware to seating and locks to lights - that will help turn the office from a nine-to-fiver into a space you are happy to linger in. Your company's HQ should be a palpable representation of the values you promote. As such, the furniture that adorns your workspace should suggest that provenance and good design are priorities that your firm invests in.



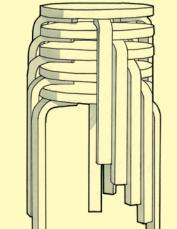
Lamp Santa & Cole

Barcelona-based manufacturer Santa & Cole has forged a strong reputation with its designs since setting out in 1985. This signature TMM lamp is no exception, as well as being a welcome addition to any contemporary office space. Its sculpture-like form balances on a cross-shaped base while its circular centre piece allows the height of the light-softening shade to be adjusted effortlessly. santacole.com



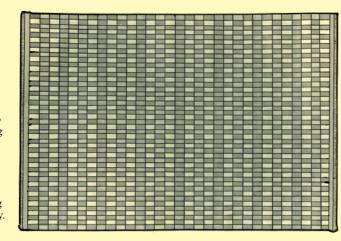
Mug Hasami

It might well be the very first thing a guest in the office handles so it's reassuring to know that a company's priorities extend all the way to the coffee cups it stocks. Having helped change the fate of his ailing family firm in southern Japan (see page 031), Kyohei Baba worked with ceramicists to design this simple but effective stacking mug. hasamiyaki.jp



Stools Artek

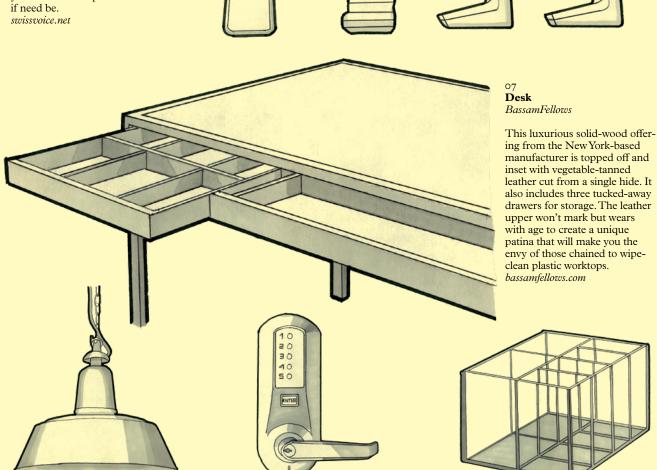
Keep your workspace lively with a tactically placed stack of Alvar Aalto-designed 60 stools. Perfect for a perch at a colleague's desk - or to bolster a meeting room when your New York team is in town – the birch stools include limited-edition collaborations in a choice of colours or upholsteries. For a touch of real character, beautifully battered versions are available through Artek's 2nd Cycle retail venture, which sells pre-owned stools. artek.fi



Rugs Kasthall

Sweden's first industrial rug factory still combines the country's age-old weaving traditions while rolling out forward-thinking design. Kasthall's rugs honour its legacy and each one is made to order and durable. You can choose from 10 patterns in 160 colours when it comes to the woollen rugs in the Arkad collection; the fine varns are biodegradable, too. If you want something unique, look into Kasthall's collaborations with designers such as Ingrid Dessau and Viola Gråsten. kasthall.com





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Pendant lamp Bolichwerke

This Berlin pendant lamp by German company Bolichwerke is great for retail spaces and restaurants and will suit almost any office. Its reflector is a flattened cone made from cast iron and finished with elements in porcelain. Time-tested and reliable, this model has been part of the Ebolicht collection since 1911. The lamp is hung by an aluminium-cast suspension with a nickel-plated chain and the height is easily adjusted. bolichwerke.de

Locking system Kaba

With this simple control system, securityconscious users can programme and change an access code of up to five digits on the keypad, removing the hassle of duplicating keys for colleagues or replacing locks. Fully mechanical, this model does not require any wiring or batteries – proof that despite the prominence of electronic gizmos, there's still room in the market for a sturdy analogue locking system. kaba-ilco.com

Desk organiser Muji

This acrylic desk organiser is simple but effective when it comes to keeping clutter to a minimum. Divided into six compartments, the versatile piece can hold pens and pencils in the smaller sections, while the larger sections can accommodate cards and Post-its. muji.net